

Student Learning Outcomes

MEDA-2009

Five College Learning Outcomes:

1. Written, Oral and Visual Communication: *Communicate effectively in writing, orally and/or visually using traditional and/or modern information resources and supporting technology.*

2. Scientific and Quantitative Reasoning: *Locate, identify, collect, and organize data in order to then analyze, interpret or evaluate it using mathematical skills and/or the scientific method.*

3. Critical Thinking: *Differentiate between facts, influences, opinions, and assumptions to reach reasoned and supportable conclusions.*

4. Problem Solving: *Recognize and identify the components of a problem or issue, look at it from multiple perspectives and investigate ways to resolve it.*

5. Information Literacy: *Formulate strategies to locate, evaluate and apply information from a variety of sources - print and/or electronic.*

I. Degrees and Certificates

1. What degrees and certificates does your discipline offer?

Phlebotomy Skills Certificate

Administrative Career Certificate

Clinical Career Certificate

Administrative & Clinical Career Certificate

Financial Procedures Skills Certificate

Medisoft Skills Certificate

Medical Terminology Certificate

*MEDA courses may be applied toward an A.S or A.A. degree or transfer to CSU.

2. Keeping in mind the five College Learning Outcomes above as well as what your discipline specifically requires of your graduating students, what should students be able to do when they have completed your discipline's requirements for each degree or certificate?

Career Certificates:

Phlebotomy Skills Certificate

Administrative Skills Certificate

Clinical Career Certificate

Administrative & Clinical Career Certificate

Financial Procedures Skills Certificate

Medisoft Skills Certificate

After passing the above courses, students will have become proficient in the skills related to their vocational interest and choices, so that they will be prepared to enter the workforce.

The Medical Terminology Certificate is awarded to students who complete both Medical Terminology classes.

3. How do students in your program demonstrate that they meet each of the college-wide learning outcomes? What courses, activities, and/or projects are students required to complete that relate to each outcome?

i. Written, Oral and Visual Communication

ii. Scientific and Quantitative Reasoning

iii. Critical Thinking

iv. Problem Solving

v. Information Literacy

II. General Education:

1. Does your discipline offer any classes which count for general education requirements?

No

2. Which General Education courses in your discipline address the each of the five College Learning Outcomes? Please list courses for each of the following:

i. Written, Oral and Visual Communication

ii. Scientific and Quantitative Reasoning

iii. Critical Thinking

iv. Problem Solving

v. Information Literacy

III. Course Level Outcomes:

1. Do all of your Course Outlines of Record include Student Learning Outcomes? If not, are you revising them?

All course outlines of record include Student Learning Outcomes.

2. What percentage of faculty members in your discipline include SLOs in their course syllabi?

100% of the faculty.

3. Assessment:

i. How often do you assess these SLOs?

SLO's are assessed at the time of revision of Course Outlines.

3. Assessment:**ii. In the last two years every discipline developed SLOs specifically related to College Learning Outcome #3: Critical Thinking. Have you assessed this or any of the stated Student Learning Outcomes in your course outlines over the last year? If so, please summarize the results.**

SLO's are assessed at the end of each semester in which the class is offered.

Students in the M.A. program demonstrate critical thinking skills through the understanding of basic theory by definition, explanation and the use of these ideas in examinations and laboratory skills.

3. Assessment:**iii. What improvements have you made or do you plan to make in the future?**

Plans for improvement include:

Developing a Rubric to Produce both Grades & Assessment Data

Checklist for Evaluating Program Outcomes

3. Assessment:**iv. What do you plan to assess this year? Who will you assess? How will you assess?**

Medical Assisting Students will be able to instruct other students to perform clinical and laboratory skills by the end of the semester. Performance will be graded with the aid of the Rubric and Checklist for Evaluating Program Outcomes. This information will be shared by program colleagues and changes made if warranted.